

*Visiting students are taking courses at Texas State University to transfer credit back to their graduate-degree-granting institution. Visiting students are NOT eligible for financial aid or certain veteran benefits.*

Full Name: \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_

TXST ID (A0...) or Reference ID: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Institution where you are currently pursuing your graduate degree: \_\_\_\_\_

**Confirm your understanding of the following policies by checking (✓) each box below:**

I must hold the equivalent of a four-year bachelor’s degree from a regionally-accredited institution.

I must contact the department’s graduate advisor or department chair prior to submitting my application for visiting status, especially when courses include those needing departmental approval. **It is my responsibility to initiate correspondence and provide all information requested.**

I must secure approval from the program’s graduate advisor or department chair for all graduate-level courses (5000 and above). [Some programs](#) do not accept visiting students. In addition, approval is needed for undergraduate-level courses in **business, chemistry, computer science, mathematics, and nutrition.**

I must confirm that the course(s) listed on this form do not require prerequisites and/or I have completed any prerequisites prior to the semester in which I am taking the courses. In some cases, **I must obtain the required overrides and/or subsequent approvals from the appropriate department(s) in order to register.**

To enroll in classes, I must submit: **1)** an online, visiting application and fee to **The Graduate College** and **2)** this completed Visiting Student Form to my online application, including all department-provided approvals to **Graduate Admissions.**

As courses must be approved on a semester-by-semester basis, I must complete a new Visiting Student Form for each semester I intend to study as a visiting student. For subsequent semesters, the updated form should be submitted by email to Graduate Admissions ([gcprocessing@txstate.edu](mailto:gcprocessing@txstate.edu)).

I understand that admission as a visiting student does not constitute admission to a master’s or doctoral degree program at Texas State, nor does it imply that satisfactory work will guarantee admission to a degree-granting program. (Courses taken will be shown as “post-baccalaureate” credit on your Texas State transcript and cannot be applied toward a graduate degree at Texas State.)

I understand that, if I am classified as a non-U.S. citizen or non-U.S. permanent resident, I must fulfill the visiting student admission requirements outlined for international students.

I understand that, if I need to update my personal information (name, phone number, etc.), I must contact TXST One Stop or make changes in [Texas State Self-Service](#).

**Please provide the following information for the [Texas State courses](#) in which you would like to enroll:**

Semester:    Fall    Spring    Summer    Year: \_\_\_\_\_

Department	Course Number	Signature of Approval from Degree-granting Institution	Approval of Graduate Advisor or Department Chair*	
			Advisor / Chair Signature	NetID

Reason(s) for Taking Course(s): \_\_\_\_\_

**By submitting this form to Graduate Admissions with my application for visiting status, I agree that I have reviewed and understand the policies above and have provided all requested information.**